



Catering/Bartending Event Policies

- All Caterers/Bartenders must have a valid catering license, and a certificate of liability insurance with liquor liability if appropriate, on file 30 days prior to the event, naming Desert VIP Services and The Emerson Estate as additional insured.
- Caterers/Bartenders should be self-contained, but The Emerson Estate's outdoor kitchen is available for \$500 per event if needed. This kitchen will be provided in a clean condition, and vendors are required to return it to the same clean condition at the conclusion of the event. Caterers are to use their own equipment, serving and prep utensils, etc.
- Caterers/Bartenders are responsible for serving, cleaning tables, cleaning the kitchen and disposing of trash. Caterers/Bartenders must provide sufficient staffing on site for the event.
- Caterers/Bartenders must supply their own trash bags and all trash must be removed by the caterer and carried to the facility's designated dumpster, which is located near the parking area at the front of the villa.
- A final walk through with The Emerson Estate's staff at the end of the event is mandatory for all catering/bartender contractors.
- Alcohol may only be served by properly licensed and insured entities such as caterers, bartenders and bartending services. Alcohol may be served starting at 3 pm and must stop 45 minutes before the event end time.
- Alcohol rules: no shots, no tailgating, no alcohol served to minors, all alcohol must be provided by caterer or renter (not guests) no overserving guests.
- Ice must be disposed of in dirt planters only, not on lawns.
- The Emerson Estate/Desert VIP Services reserves the right to terminate catering/bar services if our policies are being abused, or if State or Federal laws are being broken. Should The Emerson Estate staff determine that catering or bar service must be suspended due to abuse of our policies and/or State or Federal laws, no refunds will be made.
- No illegal substances, firearms, weapons, or fireworks are allowed.
- There will be a \$200 fee incurred for each instance of bodily fluids, in addition to any cleaning fees.
- The Renter who signs below is the responsible party for their contracted vendors.

Renter Signature _____ Date _____

Caterer Signature _____ Date _____

Bartender Signature _____ Date _____